



TETRA TECH, INC.

February 9, 2018

**RE: Public Information Request**

To Whom It May Concern:

Pursuant to the Freedom of Information Act (FOIA) promulgated at 5 U.S.C. § 552, Tetra Tech Inc. (Tetra Tech) requests copies of public records pertaining to the solicitation of the Request for Proposal (RFP) for "Risk Management & Ecological Exposure Research"; Contract No. EP-C-15-010. Requested records may include, but are not limited to:

- All proposals submitted in response to the RFP.
- EPA documents, notes, scoring information, email correspondence, and communication supporting the selection of the awarded vendor(s).
- Any other documents or correspondence relevant to the award or execution of the contract referenced above, including the contract and all modifications.
- Information on Task Orders issued, including scope or work, period of performance, level of effort, and award value.

The Freedom of Information Act requires a response to this request within 30 days. If access to the requested records will take longer, please contact me with information about when to expect copies of the requested records. If you deny any or all of this request, please reference each specific exemption used as the basis for the refusal to release the information and provide the appeal procedures available under the law.

Thank you for considering this request. If you have any questions or concerns regarding this request or if you need additional information to assist with your record search, please feel free to contact me via phone at (703) 885-5515 or email at [carolyn.pitera@tetrattech.com](mailto:carolyn.pitera@tetrattech.com). Thank you in advance for your help with this matter.

Sincerely,

Carolyn Pitera, CHMM  
Senior Project Manager